



肺塵埃沉着病補償基金委員會
Pneumoconiosis Compensation Fund Board

45th週年
Anniversary

Provision of Health Screening Service for the Medical Surveillance Programme

Medical Surveillance Programme (MSP)

Tender Invitation – Briefing Session (4 June 2025)

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Pneumoconiosis Compensation Fund Board



According to the Pneumoconiosis and Mesothelioma (Compensation) Ordinance (PMCO), PCFB has the following functions:

- **To administer the fund;**
- **To make recommendations to the Government with respect to the rate of levy;**
- **To conduct and finance educational, publicity, research and other programmes to prevent pneumoconiosis and mesothelioma and to conduct and finance programmes for the rehabilitation of persons suffering from the above diseases;**
- **To administer funds received from the Government and designated by the Government as ex gratia payments to persons diagnosed before 1 January 1981 to be suffering from pneumoconiosis; and**
- **To perform such other duties as are imposed on it by this Ordinance.**

[Section 26(1), Cap 360, Pneumoconiosis and Mesothelioma (Compensation) Ordinance]

Introduction of MSP



- The Medical Surveillance Programme (MSP) has been launched since 2011, **targeting high-risk industry workers in the construction, renovation and quarry fields.**
- PCFB cordially invites tenderers to submit tenders for the provision of **health screening services** to support the MSP for high-risk industry workers in Hong Kong.
- The service period will be effective from **January 2026 to December 2028** in a **3-year fixed term.**

Medical Surveillance Programme (MSP)



Objectives

1. To increase the awareness of **pneumoconiosis and mesothelioma** among the high-risk industry workers in the construction, renovation and quarry fields; and
2. To assist the above high-risk workers to have **early detection** of the above diseases

Targets

1. Workers in the construction, quarry or renovation fields with proven employment evidence
2. With a solid employment history of **at least one year or Construction Workers Registration license issued at least one year** and with **age 35 or above**

Number of Targeted Clients to be Served Each Year

1. About 5 000 clients per year
2. PCFB **would not guarantee the minimum number** of referred clients



Roles of the Service Providers

- a. To conduct the health screening service
- b. To provide adequate manpower to complete the whole examination
- c. To provide adequate manpower to submit requested documents/clinical data to PCFB within the timeframe
- d. To provide available medical centres and adequate service sessions for booking
- e. To assist PCFB in making booking and rebooking
- f. To allow and facilitate monitoring, control, and auditing by PCFB personnel
- g. To assist or facilitate PCFB to launch publicity campaigns to promote the service to the targeted clients



Roles of PCFB

- a. To provide **full financial support** to the programme
- b. To **monitor services** provided by the selected service provider and progress of the programme
- c. To **recruit suitable clients**
- d. To assign designated staff for working closely with the selected service provider to monitor and control the progress of work, data management, PDPO audit and any other relevant matters
- e. To launch publicity campaigns and provide advice to the SP if necessary



Medical Centres

The SP should have its own medical centres locally and **provide full spectrum of health screening services in one centre.**

Service Hours

The SP should guarantee a minimum number of booking with either option below or both.

Option 1: Weekdays after 18:00 and Sundays

Service must be available in evenings up to 21:00 on weekdays for at least 2 days or at least 75% of Sundays, except public holidays

Option 2: Weekdays During Office Hours

Service must be available during weekdays from 09:00 to 18:00 per month.

Doctor Requirement

A **registered doctor** who belongs to **any one** of the groups:

- Specialist in **Occupational and Environmental Medicine*** / **Respiratory Medicine*** / Family Medicine / Internal Medicine
- General practitioner with at least 6 years of clinical experience and medical examinations
- All Chest X-ray examination requires reporting by a registered radiologist

* Specialist may compile the reports themselves



Service Contents and Arrangements

Health Screening Packages by doctor

1. Design a suitable **questionnaire for assessment purpose**
 - History of dust exposure, protective measures and smoking
 - Chest symptoms such as cough and shortness of breath
 - The frequency and level of chest symptoms and other applicable items

2. General medical examination

Lung Function Test (Spirometry) and other items suggested by the SP

3. **Chest X-ray examination (CXR)** for any sign of **pneumoconiosis and/or mesothelioma** by registered radiologist

4. Personal consultation

- Normal cases on the same day as the examination
- Abnormal cases must be face-to-face **within 7 days** after the examination

5. Examination time **within 120 minutes**

6. Optional Government subsidized schemes with bonus mark

Service Contents and Arrangements



Follow-up Actions

- a. A **medical report** for clients **in Chinese** within **30 days** after the examination
- b. The doctor should explain to the clients clearly if they are diagnosed/suspected to have any health problem in the personal consultation.
- c. The SP should refer any client who is diagnosed/suspected of having pneumoconiosis and/or mesothelioma to the **Department of Health Chest Clinics** for follow-up, upon agreement of the client.
- d. The SP should refer any client who is diagnosed/suspected to have other lung diseases or health problems to a **suitable medical institution**, upon agreement of the client.

Requirements of Technical Proposal



1. Not more than **30 pages** and at least 12 font size
2. Supplementary materials will be excluded from the total page count
3. 1-2 pages of **executive summary** for the proposal
4. An **introduction** about the Tenderer and its experience in related services
5. Contact information of its authorized representative
6. CVs of personnel limited to 2 pages each in the designated doctor
7. Proposed **programme details**
 - a. Proposed **health assessment packages**
 - b. Proposed **centre location(s)**
 - c. Available **booking timeslots** offered by each centre per month
 - d. Detailed descriptions of the whole programme
 - A detailed flowchart showing **workflows and manpower**
 - Proposed **job duties** of all participating parties
 - Proposed **operational procedures** (Consultation mode, examination time, service sessions etc.)
 - e. Proposed subcontracting items and agents (if applicable)
 - f. Data record and protection measures
 - g. Quality assurance measures and accreditation received
 - h. Specifications of the assessment items and tools
 - i. Suggested report format to clients



Requirements of Price Proposal

Tenderers should submit the budget

1. On the **unit cost** of each examination during the 3-year contract period
2. The unit cost of each examination should **include all the captioned services**
3. PCFB would only pay for the cases that have completed the whole examination, and not for any case with a partial examination.
4. PCFB would not accept any 'no-show' or other related fees
5. The cost should be valid during the whole contract period



Marking Scheme

Markings for Technical Proposal	Maximum score	Guidelines
1. Experience of organisations in providing relevant service	10	Years of experience
2. Professionalism and experience of physicians and other staff involved in the programme	15	<ul style="list-style-type: none">• Number of qualified physicians assigned to this project• Physicians' experience• Strong supporting teams (IT, nurses, customer service, internal audit etc.)
3. Set-up of the proposed medical centre(s) and the laboratory support	10	<ul style="list-style-type: none">• All centres and laboratories are well equipped for conducting the required examination• One-stop service
4. Operation efficiency	5	Expected time for package completion
5. Number and location of medical centres and number of available slots, in particular on Sundays and after 18:00 on weekdays	20	<ul style="list-style-type: none">• Number of centres and number of time slots offered by each centre• The centres are easily accessible by public transport• Centres located in Tuen Mun, Yuen Long, Tin Shui Wai or Tsuen Wan
6. Number of available timeslots offered on weekday evenings (after 18:00) and Sundays	15	<ul style="list-style-type: none">• Number of evening slots offered per month• Number of Sunday slots offered per month



Marking Scheme

Markings for Technical Proposal	Maximum score	Guidelines
7. A reliable personal data record and protection system and execution	15	<ul style="list-style-type: none">• Data record policy• Training record• Internal/External Audit record (with supporting documents)
8. A reliable quality assurance scheme	10	<ul style="list-style-type: none">• A reliable quality assurance scheme• Internal audit available and frequency• External audit available and frequency (prefer to have both internal and external audits)
Total	100	If the total score is below 50, the tender will be disqualified.
9. Value-added service	10	Bonus marks

Grand Total = Technical score (70%) + Price score (30%)

If the total technical score is below 50 out of 100, the tender will be disqualified.



Requirements for Tender Submission

A. Technical Proposal

- **5 copies** of the Technical Proposal with all documents and information required should be submitted together **with one softcopy** (in Microsoft Word format saved in a compact disc/USB device)
- Placed and sealed **in one envelope**, which should be marked **“Tender Submission: MSP Technical Proposal”**

B. Price Proposal

- **5 copies** of the Price Proposal
- Placed and sealed **in another envelope** marked **“Tender Submission: MSP Price Proposal”**

Technical Proposal and Price Proposal **should be submitted in separate envelopes.**
Don't put them together.



Tender Closing Date

- All Tenders must be addressed to Mr. Ricky Law, Secretary General
- Deposit in the **PCFB Tender Box** before **12:00 noon on 20 June 2025**
- Late tenders will NOT be considered
- Tenders submitted by post, e-mail or facsimile will NOT be considered

PCFB will notify successful tenderer(s) latest in **December 2025**



Compliance with Law

- PDPO (Section 6.3)
- Prevention of Bribery Ordinance Requirement (Section 10.3)
- Anti-collusion (Section 10.5)
- Anti-Competitive Conduct (Section 10.6)
- Safeguarding National Security in Hong Kong (Section 10.7)



Payment and Liability

1. Payment to selected service provider should be made on a **monthly basis** after collection of all supporting document/information.
2. All requested documents/clinical data should be submitted to PCFB **on time** according to the schedule
3. Late submission may result in delayed payment and PCFB reserves the right to request performance improvement by the selected service provider and to monitor progress.
4. Severe failure may result in early termination of the contract and PCFB reserves the right to impose a penalty up to 1% on the billing amount.

Enquires



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Thanks